



FIRESCOPE



EMS SPECIALIST GROUP CHARTER 2021

MISSION STATEMENT

The FIRESCOPE EMS Specialist Group has been established to develop procedures and policies based on the approval of the Task Force. The group will strive to produce products utilizing a best practice model, free of political or geographical bias, drawing upon the experience and knowledge experienced in the delivery of public service by all members in accordance with all FIRESCOPE policies and procedures.

RESPONSIBILITIES

1. Develop, maintain, and gain approval from the Task Force for a “Plan of Work” consistent with the group’s mission.
2. Collaborate with other members, appropriate stakeholders, and subject matter experts on issues related to the “Plan of Work” to ensure integration of a broad range of ideas in the final product.
3. Develop and maintain FIRESCOPE documents and products specific to the “Plan of Work.”
4. Present a single document for each “Plan of Work” project representative part of the group consensus.
5. Maintain an awareness of current and future trends and technology consistent with the group’s mission.
6. Determine the potential for interagency cooperation and operational capabilities with the representative of the group’s mission.
7. Review current training, certification, and qualification requirements with the representative of the group’s mission and make recommendations for consistency and enhancement.
8. As needed develop position manuals, task books, and other documents for use in filling ICS positions related to the group’s mission.
9. Review and revise documents and ICS structure related to the group’s mission.
10. Maintain accurate confidential and non-confidential membership rosters for the group.
11. Report to the assigned group FIRESCOPE Task Force Liaison.



FIRESCOPE



EMS SPECIALIST GROUP CHARTER 2021

12. Complete other assignments as deemed appropriate by the Task Force.

AD HOC GROUPS

AD HOC groups may be established by the group when appropriate. All AD HOC group members shall be members from the approved group roster.

MEMBERSHIP

Members will be representatives of the California Fire Service and based on the issues identified in the "Plan of Work" and the subsequent level of technical expertise required to ensure Statewide representation. Members shall be approved by the FIRESCOPE Task Force and may include, but are not limited to:

- State agencies such as CAL FIRE, OES-Fire, and Rescue Division.
- Federal Agencies
- Local agency representatives of the OES Mutual Aid Regions, cities, counties, and rural areas.

Associate Advisors may be assigned from interested non-fire service groups to provide technical expertise with the approval of the Task Force.

OFFICERS

The only required officer of the FIRESCOPE EMS Specialist Group is the position of Chair. The group may select a Vice-Chair and a Secretary as needed. All officers must be active members of the group. Officers will be selected annually on a calendar year basis (January 1 to December 31).

The Chair will be responsible for managing the Group to accomplish the annual "Plan of Work" in accordance with the FIRESCOPE Decision Process and providing status reports on the group's efforts to the designated FIRESCOPE Task Force Liaison.

MEETINGS

At least one meeting will be held annually. Additional meetings will be held as needed to accomplish the goals and objectives of the FIRESCOPE EMS Specialist Group's "Plan of Work." Meetings will be scheduled accordingly and will not conflict with Task Force meetings.

February 2020